

# CROWN OAKS PROPERTY OWNERS' ASSOCIATION, INC.

## ANNUAL MEETING MINUTES

OCTOBER 27, 2022, AT 6:30 P.M. Montgomery Community Center

### ORDER OF BUSINESS

**1. Call to order**

**2. Establish a Quorum**

Quorum was established to hold official business.

**3. Introductions**

The current board of directors introduced themselves and committee(s) they're involved in.

**4. Approve Previous Annual Meeting Minutes**

Meeting notes were reviewed, Lorissa Eichenberger motions to approve as written, seconded by Aaron Walsh, notes were approved.

**5. President's Report**

Nolan McWherter spoke briefly and moved to committee members to give their reports.

**Financial Status**

Brandon Parker to report during committee discussions.

**6. Committee Reports**

- a. ACC/Deed Restriction Violation – Rick Schissler spoke on the process and noted the ACC committee is still processing requests within 48 hours.
- b. Entrances/Access Control/Security – Nolan McWherter spoke on the current maintenance contract in place for the gate and sign cleaning in the works.
- c. Communications/Social – Lorissa Eichenberger and Sarah Koenig spoke on the community events in the works and ways of communication from the board to the community.
- d. Finance – Brandon Parker reviewed the current financials and reserve study findings/suggestions.
- e. Lakes – Mark Eichenberger spoke on his findings and suggestions for the lakes and the board and volunteers will work to improve the lakes.
- f. Landscape – Aaron Walsh spoke on the new contract with 3<sup>rd</sup> Day Creation and requested the members report any issues/concerns. The landscape committee is also working to improve the irrigation to decrease water usage/costs.
- g. Long Term Planning – Rick Schissler discussed 2022 items completed and the reserve study suggestions for 2023.
- h. Parks – Aaron Walsh discussed the plans for a possible new structure to be installed at Majestic Park after bids are received and reviewed. Updates will go out as received.
- i. Roads/Drainage – Brandon Parker and Rick Schissler spoke on the current state of the roads and reserve study suggestions for funding repairs for the future as well as rising cost for repairs throughout 2022.

**7. Board of Director Elections**

- a. Elect 3 Board of Director Positions for 3-year terms
- b. Candidate Introductions
- c. Nominations from the Floor
- d. Collection of Ballots
- e. Announcement of Election Results

The candidates in attendance spoke of their background and plans to help the community if elected.

Christopher Carlson, Natalie Littlejohn and Craig John were voted in for the 3-year terms based on the votes submitted.

Election results:

Sarah Koenig - 75

Wayne Roberts - 30

Christopher Carlson - 117

Natalie Littlejohn - 131

Craig John – 117

Todd Koltes – 7

Chisum Whorton - 4

**8. Residents' Forum**

The residents in attendance spoke on the roads, lakes, the annual budget and annual charge concerns, as well as communication and transparency to the members.

**9. Adjournment**

6:56 pm Lorissa made a motion to adjourn the annual meeting, seconded by Sarah, motion carried.

Respectfully Submitted:

  
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Recording Secretary

Approved:

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Chairman of the Meeting

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Date