



MINUTES OF A MEETING OF THE BOARD OF DIRECTOIRS OF THE CROWN OAKS PROPERTY OWNERS ASSOCIATOIN

December 16, 2021, AT 6:30 PM at the Montgomery Community Center

DIRECTORS PRESENT

Nolan McWherter, President
Aaron Walsh, Vice President
Brandon Parker, Treasurer
Lorissa Eichenberger, Secretary
Rick Schissler, Director
David Mallette, Director

DIRECTORS ABSENT

Jake Housman, Director
Natalie Littlejohn, Director
Dean Choate, Director

IN ATTENDANCE

Courtney Duncan represented the managing agent, IMC Property Management

CALL TO ORDER

Due to notice of the meeting having been given and a quorum being present, the meeting was called to order at 6:34PM. The President, Richard Schissler, presided and the managing agent assisted in recording the minutes.

APPROVAL OF

Previous Minutes & Financials

On a motion duly made by Aaron Walsh, seconded by Nolan McWherter, the minutes for the Board Meeting held September 9, 2021, and financials from August to November 2021 were approved.

Aaron Walsh made a motion to approve appointing Lorissa Eichenberger and Dean Choate to the board, seconded by David Mallette, motion passed.

RATIFICATION OF ACTION(S) TAKEN BETWEEN MEETINGS

In an effort to expedite performance of the obligations of the Association between meetings of the Board of Directors, all of the Board members individually agreed to the following actions: fence application approval. On a motion duly made by Aaron Walsh, seconded by Nolan McWherter, said actions were ratified and approved.

Committee Leaders:

ACC Committee – Nick and Kelly Carter
Entrances/Access/Security – Jake Housman
Communication – Natale Littlejohn

CROWN OAKS PROPERTY OWNERS' ASSOCIATION

MINUTES OF A MEETING OF THE BOARD OF DIRECTOIRS OF THE CROWN OAKS PROPERTY OWNERS ASSOCIATOIN

December 16, 2021, AT 6:30 PM at the Montgomery Community Center

Roads/Drainage – Brandon Parker & David Mallette

Lakes – Dean Choate

Parks – Natalie

Landscape – Nick Carter

Long Term Planning – Rick Schissler

Finance – Brandon Parker

COMMITTEE REPORTS

Architectural Control: Nick Carter reported 20 total applications submitted since the last meeting; 18 approved, 1 denied and 1 pending. All is going well.

Access Control/Security:

New gate code to go out in January and change every 6 months.

Gates are to be set open from 6am to 8am and 4:30 to 6:30 pm to help with the gate issues.

Camera discussion was tabled.

Communications/Social: Easter plans at the park

Roads/Drainage: Crack seal repairs upcoming.

Lakes: Dam Update – Graffiti on the dam.

Landscape: Nick discussed Spring plans to plant.

Long Term Planning: Rick Schissler to set a meeting date to discuss plans.

Parks: Park improvements in the works, parks to be closed for the time being. Mulch install is on hold.

Finance: Jake discussed the financials for 2021 and draft 2022 budget. Nolan McWherter motions to approve the 2022 budget, seconded by Aaron Walsh all approved except David Mallette.

MANAGEMENT REPORT

Review of Financial Statements: The financial statements for the period ending November were reviewed. At that date, the Association had cash balances of \$220,922.19 in the operating and \$393,593.79 in reserves. Total operating income \$10,497.74 and expenses of \$34,393.17 that

CROWN OAKS PROPERTY OWNERS' ASSOCIATION

MINUTES OF A MEETING OF THE BOARD OF DIRECTOIRS OF THE CROWN OAKS PROPERTY OWNERS ASSOCIATOIN

December 16, 2021, AT 6:30 PM at the Montgomery Community Center

resulted in a surplus of \$23,895.43. Accounts receivable on November 30, 2021, was \$34,299.02.

OPEN FORUM

The Board responded to questions from the floor throughout the meeting on the following topics:

Security

Parks

Gates

Adjourn to Executive Session.

Collections:

IMC is working with Strong Law Firm to collect monies owed to the association.

ARC Applications: Courtney Duncan reported the application process is still going smooth.

Call Logs: No update.

Deed Restriction Violations: Courtney Duncan drives the subdivision monthly and sends violation letters per the documents for the association.

Work Orders: No report was given.

New Collection and Payment Plan Policy: No report.

SCHEDULE NEXT MEETING

The next meeting of the Board of Directors of the Crown Oaks Property Owners Association is February 24, 2022.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:30 PM.

Executive Session:

The board reviewed COPO15081's ACC application submitted for MIL home that was denied by the ACC committee. The board gave the owner options to decide from and resubmit the application.

The board discussed the previous application for this property where the shop was constructed over the build line, COPO15081.

CROWN OAKS PROPERTY OWNERS' ASSOCIATION

MINUTES OF A MEETING OF THE BOARD OF DIRECTOIRS OF THE CROWN OAKS PROPERTY OWNERS ASSOCIATOIN

December 16, 2021, AT 6:30 PM at the Montgomery Community Center


David Mallette made a motion to approve a variance for the shop exceeding the build line, Nolan McWherter seconded the motion and the motion passed.

The board reviewed the accounts receivables and violation reports.


ADJOURNMENT

There being no further business, the meeting was adjourned at 9:00 PM.

Respectfully Submitted:



Recording Secretary

Approved:


Chairman of the Meeting

2/24/2022
Date