

**CROWN OAKS PROPERTY OWNERS ASSOCIATION**

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**MINUTES OF A MEETING OF THE BOARD OF DIRECTOIRS OF THE CROWN OAKS PROPERTY OWNERS ASSOCIATOIN HELD ON April 15, 2021 AT 6:30 PM VIA TELECONFERENCE**

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**COMMITTEE REPORTS**

Architectural Control: Nick Carter reported on behalf of Kelly Carter and stated all is going smooth and they like to have a response to all requests within 24 hours.

Access Control/Security: Sam Lucero reported on the gate system and upcoming repairs.

Back gate – Back gate repairs 95% completed.

Front gate repairs to start in May and weather permitting the work will only take 6 weeks to complete.

Brandon motions to approve Wallace Fence's bid for annual gate maintenance for \$1,800 a year, seconded by Nick Carter, motion passed unopposed.

Gate codes to change after gate work is completed.

Communications/Social: No report.

New website – Nick reported the new website is up and running. They will be looking into offering an app option for the website if feasible.

Roads/Drainage: Brandon reported there are 15 miles of roads, and he is working on getting 3 bids for the board to vote on.

Lakes: Dam Update – No report and no inspection by TDECU yet.

Landscape: New spring flowers bid requested as well as removal of the dead bushes at the entrance in May.

Long Term Planning: No report.

Parks: Courtney Duncan and Natalie are set to meet the park vendor May 5<sup>th</sup> to inspect and get bids for replacement parts for the parks.

Finance: Jake discussed the financials for February and March 2021.

**MANAGEMENT REPORT**

Review of Financial Statements: The financial statements for the period ending February and March 2021 were reviewed. At that date, the Association had cash balances of \$506,276.01 in the operating and \$465,092.97 in reserves. Total operating income \$5,764.98 and expenses of \$19,057.06 that resulted in a surplus of \$13,292.08. Accounts receivable on March 31, 2021, was \$84,029.24.

Collections:

IMC is working with Holt and Young to collect monies owed to the association.

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ARC Applications: Courtney Duncan reported applications are coming in daily and praised the ACC committee on how quick they review and reply to the requests.

Call Logs: Courtney Duncan reported calls coming in regarding the landscapers mowing the easements and dead plants at the entrance.

Deed Restriction Violations: Tammy Perry and Courtney Duncan reported that they drive the subdivision once a month to look for deed violations and will submit reports to the ARC prior to sending the violation letters out.

Work Orders: No report was given.

New Collection and Payment Plan Policy: Signed document was sent to Holt and Young to be filed.

**SCHEDULE NEXT MEETING**

The next meeting of the Board of Directors of the Crown Oaks Property Owners Association is June 24, 2021. The board will meet bi-monthly on the 4th Thursday at 6:30pm moving forward.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:49 PM.

**Executive Session:**

The board reviewed the accounts receivables and violation reports.

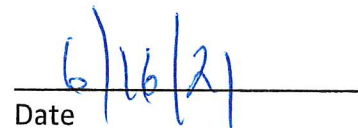
**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:15 PM.

Respectfully Submitted:

  
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Recording Secretary

Approved:   
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Chairman of the Meeting

  
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Date